



## EMPLOYMENT APPLICATION FORM

Position applied for: \_\_\_\_\_

What hours are you available to work? (e.g. school hours, daytime, etc)

\_\_\_\_\_

### PERSONAL INFORMATION

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone numbers:

Home: \_\_\_\_\_ Mobile: \_\_\_\_\_ Work: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**Next of Kin contact details in case of emergency:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone numbers:

Home: \_\_\_\_\_ Mobile: \_\_\_\_\_ Work: \_\_\_\_\_

Relationship: \_\_\_\_\_

### EDUCATIONAL HISTORY

Are you currently attending a School, College (including TAFE) or University?

YES

School, College, University: \_\_\_\_\_

Current Grade or Course: \_\_\_\_\_

\_\_\_\_\_

NO

Level of Education: \_\_\_\_\_

Trade Qualifications/Degrees: \_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT HISTORY

<b>Name of Employer</b>		<b>DATES</b> (From – To)
<b>Position held</b>		
<b>Reason for leaving</b>		
<b>Name of Direct Supervisor</b>		

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<b>Name of Employer</b>		<b>DATES</b> (From – To)
<b>Position held</b>		
<b>Reason for Leaving</b>		
<b>Name of Direct Supervisor</b>		

**REFEREES**

1. Name and Title: \_\_\_\_\_

Relationship (e.g. Manager, Supervisor etc): \_\_\_\_\_

Company Details: \_\_\_\_\_

Phone: \_\_\_\_\_

Permission to contact:  YES  NO

2. Name and Title: \_\_\_\_\_

Relationship (e.g. Manager, Supervisor etc): \_\_\_\_\_

Company Details: \_\_\_\_\_

Phone: \_\_\_\_\_

Permission to contact:  YES  NO

**GENERAL INFORMATION**

Are you a current financial member of any Union?

YES. Which Union? \_\_\_\_\_

What are your hobbies, interests and ambitions? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

.....

I declare that the above statements and answers are true and correct.

Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

**INTERVIEW COMMENTS**

\_\_\_\_\_

\_\_\_\_\_

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